



Applicants are asked to take note of the following provisions before making application to join the Port Moresby Chamber of Commerce & Industry.

The Constitution of the Port Moresby Chamber of Commerce & Industry in Section 7.3 (Membership) specifically states:

The Chamber may in its absolute discretion refuse admission to any prospective member whom its Officers consider does not:

- (a) support the Chamber's Objectives set out in the Constitution; or*
- (b) conduct business ethically, fairly and without prejudice; or*
- (c) promote and operate its business in the spirit of free enterprise and open competition; or*
- (d) provide its clients and customers with goods and services of an agreed and acceptable standard for a fair and justifiable price; or*
- (e) act honestly and openly in all of its dealings; or*
- (f) engage in any business practice appearing to the Chamber to be deceitful or otherwise improper which may reflect discredit on the manner of conducting business; or*
- (g) have an implication or conviction of fraud, embezzlement, larceny, misdemeanour or any other criminal offences.*



Membership of the Port Moresby Chamber of Commerce & Industry means agreement to:

- 1 *Operate within the spirit of the Constitution and Laws of PNG;*
- 2 *Respect and abide by the laws of other countries with and within which they have cause to conduct business;*
- 3 *Respect the doctrine of equal human rights and avoid discriminatory practices;*
- 4 *Negotiate and enter into contracts and agreements to truthfully and without deception; honourably meet obligations undertaken as part of such contracts and services and services provided under a contract of sale;*
- 5 *Conduct all financial transactions honestly; ethically and in accordance with agreed terms and dues settlement dates;*
- 6 *Avoid and actively discourage any forms of bribery and corruption and uphold the principles of transparency in business dealings;*
- 7 *Respect the rights of employees and ensure that they receive all due entitlements under law and contract of employment;*
- 8 *Deal fairly with employees in all matters and ensure that they are not subjected to conditions or circumstances that are unsafe or may adversely affect their health;*
- 9 *Conduct business in the spirit of free enterprise, mutual trust, and support such that everybody may gain from vibrant business activity and the ensuing growth and stability.*

The Port Moresby Chamber of Commerce & Industry is a member of the Community Coalition Against Corruption (CACC) and actively supports the work of the Business Coalition Against HIV and Aids (BAHA) and is a founder of the Business Against Corruption Alliance (BACA) and the Womens Advisory Centre (WAC)

Membership of BACA , while expected , is voluntary . If you wish to support this work please advise us and a separate invoice will be sent to you (currently the minimum levy is K275.00 annually)



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APPLICATION FORM

Name of Company

Postal Address

Operating Location(s)

Registered Office
(Attach Company Registration)

Please attach Certificate of Registration and Tax File Number Letter for PNG (For Australia supply ABN no.)

CoI Number /Tax File No

ABN No (For Australia)

Telephone Contacts

Facsimile Contact

Accounts Email Address

Website URL

Designated Representatives

Name	
Designation	<i>Chief Executive Officer / General Manager</i>
Email Address	

Address for E-News
(Max of 5 addresses)

1	Name	
	Designation	<i>Chief Financial Officer</i>
	Email Address	
2	Name	
	Designation	<i>Chief Operating Officer</i>
	Email Address	
3	Name	
	Designation	
	Email Address	
4	Name	
	Designation	
	Email Address	
5	Name	
	Designation	
	Email Address	

Statistical Information Only

(All information supplied is kept strictly confidential)
Companies Main Product Lines
Services Provided or Activities Conducted

Business Sector

(See Appendix One)

1	
2	
3	
4	

The above information is important for product listing and your free web listing e.g. import/wholesale distribution of machinery, manufacture of concrete products, distributor of computer equipment etc .

*If more than one activity, list in descending order of importance.

Year of Establishment		Annual Turnover *	
Number of Full-Time Employees (including Partners & Directors)			
Male		Female	
Citizen **		Citizen **	
N/Citizen **		N/Citizen**	
		Total	
		Total	
		Total	

* Not compulsory ** Compulsory Information

Fee Schedule

This is used to calculate fees and is based on total number of employees in POM /NCD/ or Central Province operations.

Number of Employees		Fee (incl.10% GST)
1 to 3	Employees	PNG Kina 500.00
4 to 10	Employees	PNG Kina 750.00
11 to 25	Employees	PNG Kina 1000.00
26 to 50	Employees	PNG Kina 1,500.00
51 to 99	Employees	PNG Kina 2,300.00
100 to 249	Employees	PNG Kina 3,600.00
250 to 499	Employees	PNG Kina 4,500.00
Over 500 +	Employees	PNG Kina 7,500.00
		Fees Paid (Sub-Total) K
		Paying from Australia add bank fee (K50) K
		Total Fee paid K

Indicate method by which fees were paid :

1. Direct Bank Deposit Ref No Dated
(Port Moresby CCI , Westpac , Port Moresby , Acc No : 401636801 BSB: 834-004 SWIFT : WPAC.PG.PM)
2. Billpay using Bank . Receipt Number Dated
3. Cheque..... Cheque #..... For PNG Kina is enclosed.

I have read the accompanying notes and the Code of Conduct and by signing agree to abide by them at all times.

Signature(s) of Designated Representative
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Date of Application

Office Use Only : Approved at Executive Meeting of Information Pack/Certificate Despatched		Signed
		Position

GUIDE TO BUSINESS SECTOR CLASSIFICATION

Academia	Insurance Services / Brokerage
Accommodation	Internet / Network Services
Accounting	IT - Computer Software
Advertising	IT- Computer Hardware
Agribusiness	Legal Services
Alternative Medicine	Library Supplies/Services
Architecture	Logistics
Arts	Manufacturing
Automotive	Marketing
Aviation Services	Media
Banking Services	Migration Services
Biotech	Mining & Petroleum Sector
Brokerage	Non Profit Organisation
Business Support Services	Office Equipment / Supplies
Chemicals	Pest Control
Construction	Pharmaceuticals
Consulting	Printing Services
Customs Clearance	Professional /Business Organisations
Defence	Public Relations
Design	Publicity
Diplomatic Service	Real Estate
Education	Recruitment
Energy Distribution /Services	Religion
Engineering	Research
Entertainment	Retail Services / Distribution
Events Management	Security Services
Financial Services	Shipping Services
Freight Management /Logistics	Social Services
Fuel Supply / Distribution	Sporting Goods / Services
Government	Telecommunications
Health Care Services	Tourism
Hospital	Training Organisations
Hospitality	Transportation
Human Resources	Travel Services
Information Management	Utilities
Insurance Services / Brokerage	Wholesale Services / Distribution
	Other (please state)